

Computer Basics

Computer Terms:

Hardware: the physical components of a computer

- **Mouse or Trackpad**

- Cursor: representation of the mouse on the screen
- Hover: place cursor on something without clicking
- Click: select and sometimes open
- Double click: open or cause an action
- Right-click (two fingers): see more options
- Click and drag: move or highlight
- Highlight: click and drag across to select

- **Keyboard**

- Home row: the letters your fingers rest on



Software: programs installed on the computer

- **Operating system:** foundational software that allows a computer to perform basic functions.

- Apple iOS, Windows OS, Chrome OS

- **Window:** the box on the screen that shows a certain program. Windows can be hidden, resized, minimized, and closed.

- **Browser:** a program that accesses the internet

- Google Chrome, Internet Explorer, Mozilla Firefox

- **Address bar:** area at the top of a browser where URLs are found

- **URL:** address of a website

- **Word processor:** a program to creates text documents

- Microsoft Word, Google Docs

Websites for Continued Learning:

Mouse skills tutorials:

- <https://edu.gcfglobal.org/en/mousetutorial/mouse-tutorial/1/>
- <http://www.skillfulsenior.com/skills/mouse/index.php>
- <http://www.pbclibrary.org/mousing/mouserercise.htm>

Mouse skills games for extra practice:

- <https://thisissand.com>
- <http://weavesilk.com>
- <http://minimouse.us>

Typing skill tutorials:

- <https://www.typing.com/student/start>
- <https://edu.gcfglobal.org/en/typing/typing/1/>

Typing skills games for extra practice:

- <https://www.typing.com/student/games>
- <https://www.typinggames.zone/>

Words - dictionary of computer terms:

- <https://www.computerhope.com/jargon.htm>